



# ICAR - CENTRAL TOBACCO RESEARCH INSTITUTE

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ISO 9001 : 2015 CERTIFIED INSTITUTE

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Date: 02.12.2023

## OFFICE ORDER

The following days will be observed as Closed Holidays during the year "2024" at the ICAR - Central Tobacco Research Institute, Rajahmundry / ICAR - CTRI Research Station, Guntur/ Kandukur / Jeelugumilli / KVK, Kalavacherla and Kandukur.

### LIST CLOSED HOLIDAYS FOR THE YEAR 2024

Sl.No.	Name of Closed Holiday	Date	Day
1.	Pongal	15.01.2024	Monday
2.	Republic Day	26.01.2024	Friday
3.	Maha Shivratri	08.03.2024	Friday
4.	Good Friday	29.03.2024	Friday
5.	Ugadi	09.04.2024	Tuesday
6.	Idu'l Fitr (Ramzan) *	11.04.2024	Thursday
7.	Mahavir Jayanthi	21.04.2024	Sunday
8.	Buddha Purnima	23.05.2024	Thursday
9.	Idu'l Zuha (Bakrid) *	17.06.2024	Monday
10.	Muharram	17.07.2024	Wednesday
11.	Independence Day	15.08.2024	Thursday
12.	Prophet Mohammad's Birthday (Id-e-Milad) *	16.09.2024	Monday
13.	Mahatma Gandhi's Birthday	02.10.2024	Wednesday
14.	Dussehra (Vijaya Dasami)	12.10.2024	Saturday
15.	Diwali (Deepavali)	31.10.2024	Thursday
16.	Guru Nanak's Birthday	15.11.2024	Friday
17.	Christmas Day	25.12.2024	Wednesday

\* Subject to appearance of the Moon

If the dates of any of the above mentioned holidays are changed by the Central / State Government, it will be deemed date for the holiday suo-moto for all the Central Government Offices instead of separately declaring it as holiday.

Contd...2.

In addition to above holidays each employee will be permitted to avail **TWO RESTRICTED HOLIDAYS DURING THE YEAR 2024** from among the following Festival Occasions.

**LIST OF RESTRICTED HOLIDAYS FOR THE YEAR 2024**

Sl.No.	Name of the Restricted Holiday	Date	Day
1.	New Year's Day	01.01.2024	Monday
2.	Lohri	13.01.2024	Saturday
3.	Makara Sankranti	14.01.2024	Sunday
4.	Guru Govind Singh's Birthday	17.01.2024	Wednesday
5.	Hazrat Ali's Birthday	25.01.2024	Thursday
6.	Basant Panchami / Sri Panchami	14.02.2024	Wednesday
7.	Shivaji Jayanti	19.02.2024	Monday
8.	Guru Ravi Das's Birthday	24.02.2024	Saturday
9.	Swami Dayananda Saraswati Jayanthi	06.03.2024	Wednesday
10.	Holika Dahan	24.03.2024	Sunday
11.	Dolyatra / Holi	25.03.2024	Monday
12.	Easter Sunday	31.03.2024	Sunday
13.	Jamat-Ul-Vida	05.04.2024	Friday
14.	Vaisakhi / Vishu	13.04.2024	Saturday
15.	Meshadi / Vaisakhadikhi (Bengal) / Bahag Bigu	14.04.2024	Sunday
16.	Ram Navami	17.04.2024	Wednesday
17.	Guru Rabindranath Tagore Birthday	08.05.2024	Wednesday
18.	Rath Yatra	07.07.2024	Sunday
19.	Parsi New Year's day / Nauraj	15.08.2024	Thursday
20.	Raksha Bandhan	19.08.2024	Monday
21.	Janmashtami (Vaishnava)	26.08.2024	Monday
22.	Ganesh Chaturthi / Vinayaka Chaturthi	07.09.2024	Saturday
23.	Onam or Thiru Onam Day	15.09.2024	Sunday
24.	Dussehra (Saptami)	10.10.2024	Thursday
25.	Dussehra (Mahastami) / Dussehra (Maha Navami)	11.10.2024	Friday
26.	Maharishi Valmiki's Birthday	17.10.2024	Thursday
27.	Karaka Chaturthi (Karwa Chouth)	20.10.2024	Sunday
28.	Naraka Chaturdasi	31.10.2024	Thursday
29.	Govardhan Puja	02.11.2024	Saturday
30.	Bhai Duj	03.11.2024	Sunday
31.	Pratihari Shashthi or Surya Shashthi (Chhat Puja)	07.11.2024	Thursday
32.	Guru Teg Bahadur's Martyrdom Day	24.11.2024	Sunday
33.	Christmas Eve	24.12.2024	Tuesday

(V. BHAGYA LAKSHMI)  
ADMINISTRATIVE OFFICER

Contd...3.

Distribution to:

1. All the Heads of Divisions / Sections of the Institute.
2. The Head I/c, ICAR-CTRI Research Station, Guntur/ Kandukur/ Vedasandur/  
Hunsur / Jeelugumilli / Dinhata
3. The Programme Coordinator, KVK, Kalavacherla / Kandukur
4. The Director(F), ICAR, Krishi Bhavan, New Delhi.
5. The Under Secretary(CS), IA.III Sec., ICAR, Krishi Bhavan, New Delhi.
6. All the Directors of ICAR Research Institutes.
7. The Indian Audit & Accounts Deptt. O/o Principal Director of Audit (Central), Branch  
Office, Odisha, Sachivalaya Marg, Bhubaneswar.
8. Officer-in-charge, CTRI Farm, Katheru / Secy. Staff Side (IJSC) / Notice Board at  
CTRI New Lab./ Farm / Library / Scientist Home.
9. The Officer-in-charge, AKM Unit CTRI, Rajahmundry with a request to upload the  
O.O. on the ICAR-CTRI Website & e-Office Notice Board.